PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____, DECEASED

CASE NO. _____

APPLICATION FOR SUMMARY RELEASE FROM ADMINISTRATION [R.C. 2113.031]

Applicant states that decedent died on _____.

Decedent's domicile was _____.
Street Address

_____
City or Village, or Township if unincorporated area County

_____.
Post Office State Zip Code

[Check one of the following]

☐ The applicant is decedent's surviving spouse entitled to one hundred percent of the allowance for support and decedent's funeral and burial expenses have been prepaid or the surviving spouse has paid or is obligated in writing to pay decedent's funeral and burial expenses and the value of the assets does not exceed the $40,000 allowance for support under R.C. 2106.13(B) plus an amount not exceeding $5,000 for decedent's funeral and burial expenses.

☐ The applicant, who is not the surviving spouse, has paid or is obligated in writing to pay decedent's funeral and burial expenses and the value of the assets is the lesser of $5,000 or the amount of decedent's funeral and burial expenses.

Attached hereto is a receipt, contract or other document that confirms the applicants payment or obligation to pay decedent's funeral and burial expenses or if the applicant is the surviving spouse, the prepayment receipt, if applicable.

The decedent's surviving spouse, next of kin, legatees and devisees known to applicant, are listed on attached Form 1.0.

Applicant states that there are no pending proceedings for the administration of decedent's estate or relief of decedent's estate from administration under R.C. 2113.03.

All known assets with date of death values of the estate are as follows:

☐ Motor Vehicles (include year, make, model, body type, manufacturer's vehicle identification number and Certificate of Title number)

_____ $_____
_____ $_____

CASE NO._____

☐ Accounts maintained by a Financial Institution (include financial institution name and the account's complete identifying number):

_____ $_____
_____ $_____

☐ Stocks and Bonds (include for each stock or bond its serial number, the name of its issuer, the name and address of its transfer agent, and the total number of shares of stocks or bonds):

_____ $_____
_____ $_____

☐ Real estate described in accompanying Form 12.0 Application for Certificate of Transfer and Form 12.1 Certificate of Transfer and date of death value. **[Attach verification of value.]** $_____

☐ Other assets and date of death values

_____ $_____

Total Assets $_____

Applicant requests an order granting summary release.

_____	_____
Attorney for Applicant	Applicant's Signature
_____	_____
Typed or Printed Name	Applicant's Typed or Printed Name
_____	_____
Street Address	Street Address
_____	_____
City State Zip Code	City State Zip Code
_____	_____
Phone Number (include area code)	Phone Number (include area code)

Attorney Registration No. _____

Signed and acknowledged by the applicant in my presence this _____ day of _____, _____.

_____
Notary Public/Deputy Clerk

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____, **DECEASED**

CASE NO. _____

CERTIFICATE OF TRANSFER

NO. _____

[Check one of the following]

☐ Decedent died intestate.

☐ Decedent died testate.

Decedent died on _____ owning the real property described in this certificate. The persons to whom such real property passed by devise, descent or election are as follows:

Name	Residence Address	Transferee's share of decedent's interest

[Complete if applicable] The real property described in this certificate is subject to a charge of $_____ in favor of decedent's surviving spouse, _____ in respect of the unpaid balance of the specific monetary share which is part of the surviving spouse's total intestate share.

CASE NO. _____

The legal description of decedent's interest in the real property subject to this certificate is: **[use extra sheets, if necessary].**

Prior Instrument Reference:

Parcel No:

This instrument prepared by _____

ISSUANCE

This Certificate of Transfer is issued this _____ day of _____ , 20_____.

_____
Probate Judge

AUTHENTICATION

I certify that this document is a true copy of the original Certificate of Transfer No. _____ issued on

_____ and kept by me as custodian of the official records of this court.

_____ _____
Date Probate Judge

By _____
Deputy Clerk

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

IN THE MATTER OF _____

CASE NO. _____

CONFIDENTIAL DISCLOSURE OF PERSONAL IDENTIFIERS

[Rule 45(D) of the Rules of Superintendence for the Courts of Ohio]

	Complete Personal Identifier	Institution	Abbreviation	Form No.	Filing Date
Ex.	123-45-6789	Social Security	6789	22.3	07/01/2009
Ex.	0001234567	Anytown Bank Checking	Anytown #1	6.1	07/01/2009
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

☐ Check if additional pages are attached

_____
Signature of Filing Party

_____
Printed Name

_____
Date

This is page ____ of ____ pages

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____, **DECEASED**

CASE NO. _____

SURVIVING SPOUSE, CHILDREN, NEXT OF KIN, LEGATEES AND DEVISEES
[R.C. 2105.06, 2106.13, 2107.19]

[Use with those applications or filings requiring some or all of the information in this form, for notice or other purpose. Update as required.]

The following are decedent's known surviving spouse, children, and the lineal descendants of deceased children. If none, the following are decedent's next of kin who are or would be entitled to inherit under the statutes of descent and distribution.

Name	Residence Address	Relationship to Decedent	Birthdate of Minor
		Surviving Spouse	

[Check whichever of the following is applicable]

☐ The surviving spouse is the natural or adoptive parent of all of the decedent's children.

☐ The surviving spouse is the natural or adoptive parent of at least one, but not all of the decedent's children.

☐ The surviving spouse is not the natural or adoptive parent of any of the decedent's children.

☐ There are minor children of the decedent who are not the children of the surviving spouse.

☐ There are minor children of the decedent and no surviving spouse.

CASE NO. _____

The following are the vested beneficiaries named in the decedent's will:

Name	Residence Address	Birthdate of minor

[Check whichever of the following is applicable]

☐ This will contains a charitable trust or a bequest or devise to a charitable trust, subject to R.C. 109.23 to 109.41.

☐ The will is not subject to R.C. 109.23 to 109.41 relating to charitable trusts.

_____ _____

Date Applicant (or give other title)

_____

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____, **DECEASED**

CASE NO. _____

ENTRY GRANTING SUMMARY RELEASE FROM ADMINISTRATION

[R.C. 2113.031]

The Court finds that the application by _____, satisfies all requirements of R.C. 2113.031 and therefore summarily releases the estate from administration and directs:

☐ The delivery to the applicant of decedent's personal property set forth in the application with the title to that property.

☐ That Certificate(s) of Transfer, attached to the application, be issued.

A certified copy of this order together with a certified copy of the application for this order constitutes sufficient authority for a financial institution, corporation or other entity or person referred to in division (A) to (F) of Section 5731.39 of the Revised Code or for a clerk of a Court of Common Pleas to transfer title to the applicant of an asset of the decedent's estate listed in the application.

This order eliminates the need for a financial institution, corporation, or other entity or person to be provided a written consent of the tax commissioner prior to the delivery, transfer, or payment to the applicant of an asset of the decedent's estate listed in the application.

This order eliminates the duty of all persons to file an Ohio Estate Tax Return exclusively for the assets listed in the application.

_____ _____

Date PROBATE JUDGE

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____, **DECEASED**

CASE NO. _____

APPLICATION AND ENTRY TO TRANSFER MOTOR VEHICLE

[R.C. 2106.18; 2106.45]

The undersigned, qualified fiduciary of the above estate, represents that he has in his possession the following described motor vehicle belonging to said estate:

Year _____ Body Type _____ Model _____ Make _____

Mfrs. Serial No. _____ Cert. of Title No. _____

Applicant states that the following person is entitled to such motor vehicle: ☐ by virtue of the will; ☐ by statute of descent and distribution; ☐ by family allowance; ☐ by purchase*; ☐ by law; ☐ by other: _____.

Applicant requests that the above-mentioned motor vehicle be transferred to:

Name(s): _____

Address: _____

*Applicant states that the private sale was made after diligent endeavor to obtain the best price and in the best interests of the estate or otherwise permitted by order of the Court in the amount of $_____.

_____
Applicant's Signature

_____
Applicant's Printed Name and Title

ENTRY FOR TRANSFER OF MOTOR VEHICLE

The Court hereby finds that based upon the conditions contained in the above application, the above transferee(s) ☐ IS ☐ IS NOT entitled to such motor vehicle.

It is therefore ordered that the transfer of said motor vehicle, as prayed for:

☐ **IS APPROVED.**

☐ **IS DENIED.***
(see Case Review Note attached)

_____
Probate Judge

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____ **, DECEASED**

CASE NO. _____

STATEMENT OF COUNSEL CONCERNING EXAMINATION OF RECORD TITLE

The undersigned states that he/she has examined the real estate records of the County in which the hereinafter real estate is located, as set out in the Inventory and Appraisal filed herewith and described specifically below, and that to the best of the undersigned's knowledge, from said records, the above decedent had at the time of decedent's death the interest in thereal estate which is set forth in the Inventory and Appraisal.

_____
Name

_____
Address

_____
City, State, Zip

_____
Phone (include area code)

_____
Attorney Registration Number

_____
Firm Name

_____
Attorney of Record Signature

_____
Attorney Name and Registration Number

The legal description of decedent's interest in the real property subject to this statement is:
Note: If the decedent's interest in the real property is a fractional interest this should be stated.

Prior Instrument Reference: _____

Parcel No.: _____

Address of Property: _____

100% Taxable Value of Real Estate per Auditor's Records: _____

Description: _____

Open Mortgages of Record: (list all open mortgages with book/page with face amount and recording information)

Open Liens of Record: (list all open liens which attached to the subject real estate) _____

Comments: _____

(Use continuation page, if necessary)

CASE NO. _____

PROBATE COURT OF BUTLER COUNTY, OHIO
JOHN M. HOLCOMB, JUDGE

ESTATE OF _____ **, DECEASED**

CASE NO. _____

APPLICATION FOR CERTIFICATE OF TRANSFER
[R.C. 2113.61]

Applicant states that decedent died on _____

Decedent's residence at death was _____
Street Address

_____
City or Village, or Township if unincorporated area County

_____
Post Office State Zip Code

Decedent died owning the real property described in the accompanying Certificate of Transfer No _____ , which also lists those persons to whom the real property passed. Applicant asks the Court to issue a Certificate of Transfer so that new ownership interests may be recorded.

[Check the applicable boxes]

☐ Decedent died intestate.

☐ Decedent died testate on _____ ; will admitted to probate on _____.

☐ Decedent's known debts have been paid or secured to be paid.

☐ Sufficient other assets are in hand to pay decedent's known debts.

☐ Estate is insolvent and the transfer shall apply toward the allowance for support.

☐ Applicant was appointed by this Court on _____ and is the qualified and acting executor or administrator of decedent's estate.

☐ Executor or administrator of decedent's estate failed to file this application before being discharged.

☐ Applicant is the executor or administrator appointed in another state. There is and has been no ancillary administration in Ohio. The real property to be transferred is located in this county.

☐ The transfer is subject to a written contract for the sale and conveyance of the real property, entered into but uncompleted by decedent before death. A copy of the contract is attached.

☐ There has been no administration and none is contemplated [R.C. 2113.61(D)].

☐ The transfer is pursuant to decedent's Will.

☐ The transfer is pursuant to the statutes of descent and distribution.

☐ The transfer is pursuant to summary release from administration [R.C. 2113.031(D)(3)]

☐ The real property to be transferred is subject to a charge in favor of the surviving spouse in the amount of $ _____ as computed pursuant to R.C. 2106.11 on attached Exhibit A, and as shown on the accompanying Certificate of Transfer, in respect of the unpaid balance of the specific monetary share which is part of the surviving spouse's total intestate share.

CASE NO. _____

☐ Spousal elections have been exercised.

☐ Disclaimers or assignments have been filed.

☐ The transfer is of decedent's entire interest in the mansion house to the surviving spouse, who hereby elects to take such interest as part or all of the intestate share and/or allowance for support. **[If this paragraph is checked, the following must be completed, and both the surviving spouse and applicant must sign this form].**

The value of the total intestate share to which decedent's surviving spouse is entitled is..... $_____

The value of the allowance for support to which decedent's surviving spouse is entitled is..... $_____

The value of decedent's entire interest in the mansion house is:

Interest in mansion house.....$	_____	
Interest in household goods in house.....$	_____	
Interest in lots or farm land adjacent to house and used in conjunction with it, which are described in Certificate of Transfer and which spouse hereby elects to include.....$	_____	
Less: Decedent's share of liens on any and all of above.....$	_____	
Total.....$	0.00	$ 0.00

_____ _____

Surviving Spouse Applicant

_____

Title or status

ENTRY ISSUING CERTIFICATE OF TRANSFER

The Court finding that the above application contains the information required by statute orders that Certificate of Transfer No. _____ be filed with this Entry and a copy of the Certificate of Transfer be issued for recording.

☐ **[Check if applicable]** The Court further finds that the transfer is subject to a charge pursuant to R.C. 2106.11.

_____ _____

Date Probate Judge