PROBATE COURT OF BUTLER COUNTY, OHIO

IN THE MATTER OF:	
CASE NO.	

SELF-REPRESENTATION ACKNOWLEDGMENT

I acknowledge that I have read, understand and agree with all of the following statements:

- 1. The Court strongly recommends that I hire an attorney to represent me in this case. Contrary to the Court's recommendation, I have chosen to proceed with this case without the assistance of an attorney.
- 2. I have the time, knowledge, and ability to handle all aspects of this case correctly without assistance from the Court or any other person.
- 3. The Court and its Deputy Clerks are prohibited by law from assisting me with any aspect of this case, including without limitation determining what forms I am required to file and how to complete those forms.
- 4. The Court and its Deputy Clerks cannot provide me with any information regarding how to properly handle this case beyond the information available on the Court's website, www.probatecourt.bcohio.gov
- 5. I am responsible for understanding and correctly applying those portions of the Ohio Revised Code, Rules of Superintendence for the Courts of Ohio, Butler County Probate Court Local Rules of Practice, and all other rules, regulations, policies and procedures, and case law that relate to this case.
- 6. The Court will hold me to the same standards that apply to attorneys and personas represented by attorneys in similar probate proceedings.
- 7. If I do not fulfill my responsibilities in this case properly and in a timely manner I will be subject to the compliance policies in the Butler County Probate Court Local Rules.
- 8. I have a duty to act fairly, honestly, impartially and in the mutual best interest of all persons or entities that may have an interest in this case. I also have a duty to not do anything in my self-interest that is detrimental or harmful to others.
- 9. I may be personally liable to any person or entity that suffers financial damages as a result of anything I do in this case that does not comply with the legal requirements that apply to this case.
- 10. If I violate anything in this Self-Representation Acknowledgment, the Court may terminate my authority to proceed further with this case, or may require that I must be represented by an attorney to continue with this case.

Fiduciary/Applicant/Guardian
Typed Printed Name
Address
City/State/Zip
Telephone Number (include area code)
Final Address
Email Address

BCPC FORM 638 - SELF-REPRESENTATION ACKNOLWEDGMENT

то	•	resent Name)
CASE NO.	(Requested Name)	
APPLICATION	ON FOR CHANGE OF NA [R.C. 2717.01]	AME OF MINOR
The minor has been a bona fide		n ☐ Guardian ad Litem of the minor days immediately prior to the filing on nor from
First	Middle	Last
to	Middle	Last
A certified copy of the minor's bi	rth certificate is attached.	
The name and address of Paren	t 1 of the minor is:	
Name		
Address		
City, State, Zip Code		
☐ The Waiver of Notice	e of Hearing and Consent of Parent	1 accompanies this Application.
		wn. Applicant has exercised all due rrent address but cannot locate this
The name and address of ☐ Pa	rent 2 or \square the alleged father of the	minor is:
Name		

FORM 21.2 - APPLICATION FOR CHANGE OF NAME OF MINOR

[Reverse of Form 21.2]

	Address				
	City, State, Zip Code				
	The Waiver of Notice of He Application.	aring and Conse	nt of Parent 2 or th	ne alleged father acco	ompanies this
	Applicant states that the ac exercised all due diligence a locate this individual.				
	There is no person alleged to	o be the father/P	arent 2 of the mind	or.	
The Ap	davit in support of this Applicate of the specific policant will serve Notice of the pursuant to R.C. 2717.14.		/ nonconsenting pa	arent or alleged father	r as the Court
Attorne	ey for Applicant		Applicant's Siç	gnature	
Typed	or Printed Name		Typed or Print	ed Name	
Addres	ss		Address		
City	State	Zip	City	State	Zip
Teleph	one Number (include area co	de)	Telephone Nu	mber (include area co	ode)
Email	Address	· · · · · · · · · · · · · · · · · · ·	Email Address	3	
Attorne	ey Registration No.				

CASE NO. _____

PROBATE COURT OF BUTLER COUNTY, OHIO

IN THE MATTER OF:	
CASE NO.	
	APPLICATION ADDENDUM [TO BE COMPLETED WITH APPLICATION]
Please check the applicable This is the original c	e box: ontact information for this case.
	ontact information for this case. Only the information that has changed is . All other information remains the same as shown on the original contact
Attorney for Applicant(s)	
Street Address	
City, State, and Zip Code	
Telephone Number	
Fax Number	
Email Address	
Attorney's Registration No.	
Applicant's Name	
Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	
Co-Applicant's Name	
Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	

	CASE NO
APPLICATION ADDEN	OUM (Continued)
Additional Party's Name	
Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	
Additional Party's Name	
Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	
Additional Party's Name	
Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	
Additional Party's Name	
Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	
Additional Party's Name	
Additional Party's Name Street Address	
City, State, and Zip Code	
Telephone Number	
Email Address	
LITION AUDIESS	

IN RE:	CHANGE OF NAME OF	
ТО	(Prese	ent Name)
	NO	
	AFFIDAVIT IN SUPPORT OF NAME [R.C. 2717.06]	
State of		
County o	of} SS	
The unde	dersigned, in support of the Applicant's Application for Change of Narwing:	me of Minor, deposes, says, and verifies
Check al	all that apply:	
1. 🗌	Applicant is the parent legal guardian legal cus minor;	stodian
2. 🗌	The minor has been a bona fide resident ofsixty (60) days immediately prior to the filing of the Application;	, County, Ohio, for at least
3.	The Application is not made for the purpose of evading any credi	tors or other obligations;
4.	The minor has not been adjudicated a delinquent child for identity	y fraud;
5. 🗌	The minor does not have a duty to comply with R.C. 2950.04 or NOT adjudicated a delinquent child for having committed child-victim-oriented offense;	
Any othe	er information relevant to the Application	
All docur	mentary evidence submitted with the Application is true, accurate,	and complete.
	Ā	pplicant
Sworn to	o before me and subscribed in my presence the day of	
	\overline{N}	lotary Public/Deputy Clerk

FORM 21.02 – AFFIDAVIT IN SUPPORT OF APPLICATION FOR CHANGE OF NAME OF MINOR

IN RE: CHANGE OF NAME OF			
(Present Name)			
CASE NO.	(Requested Name)		
OR	TRY SETTING HEARING AND RDERING NOTICE C. 2717.08 and 2717.14]		
The Court sets the Application for Change of N at M.	Name in this case for hearing on, 20		
The Court orders the Applicant to serve a Not have not waived notice:	ice of Hearing in the following manner on all necessary parties who		
☐ By certified mail, return receipt requested	t		
☐ By personal service			
By publication once in a newspaper of ge	eneral circulation in this county at least 30 days before the hearing		
Other:			
Applicant shall file proof of service with the Co	urt before the hearing.		
Date	Probate Judge		

FORM 21.03 – JUDGMENT ENTRY SETTING HEARING AND ORDERING NOTICE

IN RE: CHANGE OF NAME OF		
T0	(Present Nan	
CASE NO	ed Name)	
CONSENT TO CHA [R.C. 271]		E
The undersigned		
[check one of the following 2 capacities by which y	our consent is give	n]
☐ Parent ☐ Alleged Father		
hereby waives notice of the hearing on the Application	for Change of Name	and consents to the change of
name of		
to		
as proposed in the Application.		
Sworn to before me and signed in my presence this	day of	<u>,20</u> .
	Deputy Clerk/Nota	ary Public

IN RE: CHANGE OF NAME OF		(Present Name)		
то		(Fresent Name)		
(Requested Name) CASE NO				
	HEARING R.C. 2717.08 a	ON CHANGE OF nd 2717.14]	NAME	
Applicant gives notice that the Applicant has	s filed an Applic	cation for Change of Name	in this	
Court requesting the change of name of	Firet	Middle		Last
to				Lasi
First Mid-	dle	Last		
A hearing on the Application will be held on		, 20	_, at	o'clockM
in the Probate Court of		, County, located at		
		·		
		Applicant's Signatur	e	
		Typed or Printed Na	ame	
		Address		
		City	State	Zip

Note to Publisher: The above legal notice including the caption is to be published once in its entirety. Costs are to be paid by applicant and an Affidavit of Publication is to be furnished to applicant.

Email Address

FORM 21.5 - NOTICE OF HEARING ON CHANGE OF NAME

IN RE: CHANGE OF NAI	VIE OF	(Present N	(ama)
ТО		(Present N	aine)
CASE NO.	(Reque	ested Name)	
	CHANGING NA	NT ENTRY AME OF MINOR 717.09]	
all parties entitled to notice, e.g., consented to the Application or we	legal parents, parent, fathe ere properly served and fail	r, or alleged father, eithed to object to the Applie	rd by this Court. The Court finds th er have waived notice of hearing ar cation. The Court finds that Applica proper cause for changing the minor
The Court finds the minor's components date of birth was			, and the place of birth was
City	County		State
Therefore, it is ORDERED the na	me of First	Middle	Last
be changed to	Middle	Last	
Date		Proba	te Judge
C	CERTIFICATION OF	JUDGMENT ENTF	RY
The above Judgment Entry Chan of the records of this Court.	ging Name of Minor is a tru		ept by me as custodian
(Seal)			

FORM 21.3 - JUDGMENT ENTRY CHANGING NAME OF MINOR