

## **BUTLER COUNTY PROBATE COURT**

**Procedure For: REVIEW OF GUARDIAN'S REPORT & EXPERT EVALUATION**

**Standard Probate Form Number: 17.1 & 17.7**

**Date Last Reviewed      03/28/2013**

### **The Statement of Expert Evaluation**

- Question #1 box must be checked showing proper filing being completed by the proper party. Question #2 must correspond with question #1
- Question #5 must be checked yes, if anything other than yes, bring to supervisor or court investigators attention
- Question #10, if answered yes must be brought to supervisor or court investigators attention
- Question #14, if box checked stating guardianship is to be denied or terminated, bring to supervisor or court investigators attention
- If "Guardian's Report Addendum" is completed, go back to first Expert Evaluation (Standard Form 17.1) filed. Question #5 on the first Expert Evaluation must have box checked for Mental Retardation/Developmentally Disabilities. Whether they are profound, severe, moderate, or mild does not matter. If anything other than Mental Retardation/Developmentally Disabilities checked, bring to supervisor or court investigators attention

### **The Guardian's Report**

- Question #1 should show wards resident to be in Butler County, Ohio and the guardians address within the State of Ohio if guardianship is of the person and estate
  - If ward resides outside of Butler County, check with supervisor regarding transfer of jurisdiction
  - If ward resides outside of Ohio, schedule for status hearing and notify guardian and attorney, if applicable to appear
- Question #7 must have box checked stating that the wards care is adequate, if not, bring to supervisor or court investigators attention
- Question #8 must have the box stating that the guardianship should be continued, if not, bring to supervisor or court investigators attention
- Verify guardian has signed report